

Board of Management

Learning, Teaching & Student Experience Committee

Date of Meeting	28 May 2024
Paper No.	LTSEC4-B
Agenda Item	3.2
Subject of Paper	Committee Schedule of Business 2024-25
FOISA Status	Disclosable
Primary Contact	Drew McGowan Associate Director of Governance and Risk
Date of production	17 May 2024
Action	For Discussion and Decision

1. Recommendations

- 1.1. To review and approve the Schedule of Business for the 2024-25 academic year.

2. Purpose

- 2.1. To provide the Committee with an overview of planned business and papers for the forthcoming academic year and, subject to discussion and feedback, approve the schedule of business.

3. Consultation

- 3.1. In preparing the enclosed Schedule of Business for the Committee, the Associate Director of Governance and Risk has consulted the Convener and all colleagues who are scheduled to provide reports to the Committee.

4. Key Insights

- 4.1. The Schedule of Business helps the Board and the Committee plan and prioritise its work and the reports and presentations members will consider throughout the year. By standing items and specific meeting dates, the document confirms the subject, lead, report type and action required.
- 4.2. While the Schedule of Business outlines anticipated and planned activity for the year, members should note and be assured that this schedule will remain adaptable to emergent issues and business within the remit of the Committee as necessary.

5. Impact and Implications

- 5.1. Having in place an agreed Schedule of Business helps balance the necessary activity and approvals of the Committee over the course of the academic year, ensures Board members are aware of expected business and supports the College's officers to prepare reports within the required timescales.

Appendices:

Appendix 1: Schedule of Business AY 2024-25

Schedule of Business AY 2024-25

Learning, Teaching & Student Experience Committee of the Board of Management

Item	Report	Tabled For	Tabled By
Standing Items			
Students' Association Update	Paper	Discussion/Decision	C McCarthy
Learning, Teaching & Student Experience Update	Paper	Discussion/Decision	C Carney D Robertson
Academic Board Minutes	Paper	Noting	P Little
Wednesday 17 September 2024			
Committee Annual Report	Paper	Approval	D McGowan
SFC Student Satisfaction and Engagement Survey Results	Paper	Discussion/Decision	J Gray
Education Scotland Evaluative Report and Enhancement Plan	Paper	Discussion/Decision	J Gray
Corporate Caring Duties Report	Paper	Discussion/Decision	D Robertson
Strategic Risk Review	Paper	Discussion/Decision	D McGowan
Tuesday 12 November 2024			
Faculty/Directorate Presentation	Verbal	Discussion/Decision	TBC
Draft Student Success Framework	Paper	Discussion/Decision	D Robertson
Academic Performance	Paper	Discussion/Decision	J Gray
SFC Performance Indicators	Paper	Discussion/Decision	J Gray
Tuesday 25 February 2025			
SFC College Leaver Destinations	Paper	Discussion/Decision	J Gray
My Student Experience Survey	Paper	Discussion/Decision	J Gray
SPSO Annual Complaint Report: Learning and Teaching	Paper	Discussion/Decision	J Gray
Strategic Risk Review	Paper	Discussion/Decision	D McGowan
Audited Student Funding Support AY 23-24	Paper	Noting	B Deeley
Student Recruitment 24-25 (FT January Start Programmes)	Paper	Noting	B Deeley
Tuesday 27 May 2025			
Faculty/Directorate Presentation	Verbal	Discussion/Decision	TBC
CitySA Impact Report	Paper	Approval	C McCarthy
Final Student Success Framework	Paper	Approval	D Robertson
Committee Schedule of Business	Paper	Approval	D McGowan
Committee Terms of Reference Review	Paper	Discussion/Decision	D McGowan
Annual Quality Engagement Report	Paper	Discussion/Decision	J Gray
Student Academic Experience Strategy Progress Report	Paper	Discussion/Decision	C Carney
City Attributes Progress Report	Paper	Discussion/Decision	A Bell