

Board of Management

Learning, Teaching & Student Experience Committee

Date of Meeting	20 September 2023
Paper No.	LTSEC1-B
Agenda Item	3.2
Subject of Paper	Schedule of Business AY 2023-24
FOISA Status	Disclosable
Primary Contact	Drew McGowan College Secretary
Date of production	8 September 2023
Action	For Approval

1. Recommendations

- 1.1. To approve the Schedule of Business for the 2023-24 academic year.

2. Purpose

- 2.1. To provide the Committee with an overview of planned business and papers for the current academic year and, subject to discussion and feedback, approve the schedule of business.

3. Consultation

- 3.1. In preparing the enclosed Schedule of Business for the Committee, the College Secretary has consulted the Convener and all colleagues who are scheduled to provide reports to the Committee.

4. Key Insights

- 4.1. The Schedule of Business helps the Board and the Committee plan and prioritise its work and the reports and presentations members will consider throughout the year. By standing items and specific meeting dates, the document confirms the subject, lead, report type and action required.
- 4.2. While the Schedule of Business outlines anticipated and planned activity for the year, members should note and be assured that this schedule will remain adaptable to emergent issues and business within the remit of the Committee as necessary.

5. Impact and Implications

- 5.1. Having in place an agreed Schedule of Business helps balance the necessary activity and approvals of the Committee over the course of the academic year, ensures Board members are aware of expected business and supports the College's officers to prepare reports within the required timescales.

Appendices:

Appendix 1: Schedule of Business AY 2023-24

Schedule of Business AY 2023-24

Learning, Teaching & Student Experience Committee of the Board of Management

Item	Report	Tabled For	Tabled By
Standing Items			
Students' Association Update	Paper	Discussion/Decision	L Subido
Learning, Teaching & Student Experience Update	Paper	Discussion/Decision	C Carney D Robertson
Academic Board Minutes	Paper	Noting	P Little
Wednesday 20 September 2023			
Committee Schedule of Business	Paper	Approval	D McGowan
Committee Annual Report	Paper	Approval	D McGowan
SFC Student Satisfaction and Engagement Survey Results	Paper	Discussion/Decision	J Gray
Education Scotland Evaluative Report and Enhancement Plan	Paper	Discussion/Decision	J Gray
Corporate Caring Duties Report	Paper	Discussion/Decision	D Robertson
Strategic Risk Review	Paper	Discussion/Decision	D McGowan
Student Academic Experience Strategy	Paper	Noting	C Carney
Committee Member Bios	Paper	Noting	A Sullivan
Tuesday 21 November 2023			
Faculty/Directorate Presentation	Verbal	Discussion/Decision	Various
Apprenticeships Strategy	Paper	Discussion/Decision	C Keenan
Academic Performance	Paper	Discussion/Decision	J Gray
SFC Performance Indicators	Paper	Discussion/Decision	J Gray
Tuesday 27 February 2024			
SFC College Leaver Destinations	Paper	Discussion/Decision	J Gray
My Student Experience Survey	Paper	Discussion/Decision	J Gray
SPSO Annual Complaint Report: Learning and Teaching	Paper	Discussion/Decision	J Gray
Strategic Risk Review	Paper	Discussion/Decision	D McGowan
Student Funding Support Report	Paper	Noting	D Robertson
Tuesday 28 May 2024			
Faculty/Directorate Presentation	Verbal	Discussion/Decision	Various
CitySA Impact Report	Paper	Approval	L Subido
Committee Terms of Reference Review	Paper	Discussion/Decision	D McGowan
Education Scotland Annual Engagement	Paper	Discussion/Decision	J Gray
Student Academic Experience Strategy Progress Report	Paper	Discussion/Decision	C Carney
City Attributes Progress Report	Paper	Discussion/Decision	A Bell