

## Board of Management

<b>Date of Meeting</b>	<b>Wednesday 14 June 2023</b>
<b>Paper No.</b>	<b>BoM7-E</b>
<b>Agenda Item</b>	<b>3.6</b>
<b>Subject of Paper</b>	<b>Board and Committee Schedule AY 2023-24</b>
<b>FOISA Status</b>	<b>Disclosable</b>
<b>Primary Contact</b>	<b>Drew McGowan College Secretary</b>
<b>Date of production</b>	<b>1 June 2023</b>
<b>Action</b>	<b>For Approval</b>

### 1. Recommendations

- 1.1 To approve the schedule for the Board of Management and its committees for AY 2023-24, as recommended by the Performance & Nominations Committee.

## **2. Purpose**

2.1 To seek approval of the draft schedule of the Board and its committees for the new academic year.

## **3. Consultations**

3.1 This paper was shared with the Performance & Nominations Committee for discussion and decision ahead of tabling at the Board for approval.

## **4. Key Insights**

4.1 The Performance & Nominations Committee considered the draft Board and committee schedule for the forthcoming academic year at its meeting in April. Members agreed to recommend the schedule to the Board for approval

4.2 The schedule tabled for the Board's approval is largely based on previous years and informed the committee structure that the Board indicated a preference for at its meeting in April. All meeting cycles end with a quarterly meeting of the Board.

4.3 The Board currently has two strategic planning events each year. It is proposed that one strategic planning session be held in November and a Board development day be held in April. These bi-annual sessions were all-day events pre-Covid.

4.4 Board meetings in the schedule are not arranged to follow the Board development and strategic planning session by default; however, instead, it is proposed that they can be scheduled if necessary throughout the year.

## **5. Impact and Implications**

5.1 The proposed schedule of meetings ensures a cycle of reportage from the committees to the Board and factors in key activities and requirements throughout the academic year, such as the annual report and accounts.

### **Appendices:**

**Appendix 1:** Board of Management and Committee Schedule for AY 2023-24.

## Board of Management Schedule AY 2023-24

Meeting	Date	Time	Venue
Conveners' Committee	Mon. 28 August 2023	15:00 – 17:30	Teams
Finance Committee	Wed. 6 September 2023	16:00 – 18:30	City Campus
Audit & Assurance Committee	Tue. 12 September 2023	15:00 – 17:30	City Campus
Learning & Teaching Committee	Tue. 26 September 2023	15:00 – 17:30	City Campus
Board of Management	Wed. 4 October 2023	16:00 – 18:30	City Campus
Development Committee	Wed. 25 October 2023	15:00 – 17:30	City Campus
People & Culture Committee	Wed. 1 November 2023	15:00 – 17:30	City Campus
Strategic Planning Day	Wed. 8 November 2023	Full day	Riverside Campus
Learning & Teaching Committee	Tue. 21 November 2023	15:00 – 17:30	Teams
Finance Committee	Wed. 29 November 2023	16:00 – 18:30	City Campus
Audit & Assurance Committee	Tue. 5 December 2023	15:00 – 17:30	City Campus
Board of Management	Thurs. 14 December 2023	16:00 – 18:30	City Campus
Conveners' Committee	Mon. 29 January 2024	15:00 – 17:30	Teams
Development Committee	Wed. 7 February 2024	15:00 – 17:30	City Campus
People & Culture Committee	Wed. 13 February 2024	15:00 – 17:30	Teams
Learning & Teaching Committee	Tue. 27 February 2024	15:00 – 17:30	City Campus
Finance Committee	Wed. 6 March 2024	16:00 – 18:30	City Campus
Audit & Assurance Committee	Tue. 12 March 2024	15:00 – 17:30	City Campus
Board of Management	Wed. 27 March 2024	16:00 – 18:30	City Campus
Board Development Day	Wed. 17 April 2024	Full day	Riverside Campus
Conveners' Committee	Mon. 29 April 2024	15:00 – 17:30	Teams
Development Committee	Wed. 8 May 2024	15:00 – 17:30	City Campus
People & Culture Committee	Wed. 15 May 2024	15:00 – 17:30	City Campus
Learning & Teaching Committee	Tue. 28 May 2024	15:00 – 17:30	Teams
Finance Committee	Wed. 5 June 2024	16:00 – 18:30	City Campus
Audit & Assurance Committee	Tue. 11 June 2024	15:00 – 17:30	City Campus
Board of Management	Wed. 19 June 2024	16:00 – 18:30	City Campus