

Board of Management

Learning and Teaching Committee

The 3rd meeting (Session 2022-23) of the Learning and Teaching Committee will be held at 1500 hours on Tuesday 14 February 2023 on City Campus, Level 3, Virtual Learning Lab.

Agenda

| | | Paper | Lead |
|-----------|--|--------|----------|
| 1. | Apologies for Absence | | |
| 2. | Declaration of Interests | | |
| 3. | For Approval | | |
| 3.1 | Minutes of Previous Meeting held on 22 November 2022 | LTC3-A | Convener |
| 4. | For Discussion and Decision | | |
| 4.1 | Faculty Presentation – Apprenticeship Programmes <i>(Presentation)</i> | Verbal | D White |
| 4.2 | My Student Experience Survey Outcomes | LTC3-B | JG |
| 4.3 | 2020-21 Student Destinations | LTC3-C | JG |
| 4.4 | Annual Complaint Report 2021-22 | LTC3-D | JG |
| 4.5 | Students’ Association Update <i>(Standing Item)</i> | LTC3-E | MM/JT |
| 4.6 | Learning & Teaching Update <i>(Standing Item)</i> | LTC3-F | CC |
| 4.7 | Strategic Risk Review | LTC3-G | DM |
| 5. | For Noting | | |
| 5.1 | Learning and Teaching Academy Update | LTC3-H | CC |
| 5.2 | Academic Board – 13 09 22 <i>(Standing Item)</i> | LTC3-I | PL |
| 6. | Any Other Notified Business | | Convener |
| 7. | Disclosability of Papers | | DM |
| 8. | Date of Next Meeting – Tuesday 9 May 2023 | | |

TERMS OF REFERENCE

1. To provide reports, advice and recommendations to the Board of Management on academic strategy, policies and procedures, on matters relating to the curriculum, quality and learning, teaching, and support for learning and graduate success.
2. To undertake high level reviews of:
 - key aspects of academic performance, including student retention, progression, attainment and achievement;
 - internal academic reporting mechanisms;
 - performance on admissions, access and inclusion, induction and support;
 - arrangements for articulation and partnership
3. To reflect on trends in education, and encourage and monitor innovation and curriculum development to ensure that the College is successfully serving the needs of its internal and external stakeholders, and is preparing effectively to meet future needs.
4. To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.
5. To monitor
 - matters concerning student discipline.
 - conduct of the academic appeals process.
 - the volume and themes of student complaints and their handling and outcomes