

Board of Management

Date of Meeting	14 December 2022
Paper No.	BoM3-G
Agenda Item	5.2
Subject of Paper	Governance Report
FOISA Status	Disclosable
Primary Contact	Drew McGowan College Secretary
Date of production	7 December 2022
Action	For Noting

1. Recommendations

To note the contents of the paper.

2. Purpose

To keep members of the Board of Management informed about governance-related matters since its last meeting, and ensure good governance arrangements remain in place for the Board and its committees.

3. Consultation

Various colleagues in the College and across the sector.

4. Key Insights

The governance report contains an update on:

- Recruitment and succession planning
- Effectiveness self-evaluation
- External audit report
- Board member appraisals
- Corporate parenting training
- Trade union nominees to college boards
- Convener of the Finance and Physical Resources Committee

5. Impact and Implications

N/A.

Governance Report: December 2022

Recruitment and Succession Planning

1. As agreed at the last meeting of the Board, the College Secretary has canvassed all members regarding their current terms of office and intentions to continue serving. The findings of this exercise and the new Skills and Experience Matrix are tabled to inform the Board discussion and decision on succession planning and forthcoming recruitment.
2. The Board's teaching staff member (D. Eaton) has confirmed to the Chair that he will step down at the December meeting. An election will be held in the New Year to select a new teaching staff member of the Board.

Effectiveness Self-Evaluation

3. Members considered and approved, pending minor amendments, the Board's latest effectiveness self-evaluation. The requested changes have now been made and the final version will be sent to the Glasgow Colleges' Regional Board.

External Audit Report: Governance and Transparency

4. The College's external auditor, Azets, shared their annual audit report with the Audit and Assurance Committee at its meeting in November. The auditors concluded that "governance arrangements at the College are deemed appropriate and have continued to operate effectively" and "that the Board continued to receive sufficient and appropriate information throughout the period to support effective and timely scrutiny and challenge".
5. However, while noting that "the College has made sufficient progress in addressing all six of the recommendations" from the 2021 external effectiveness review, the auditors concluded that "further work is required to fully action" them.
6. The College Secretary has confirmed to the auditors that work will be undertaken to renew the College's focus on the recommendations. This will include more formal reporting and regular discussion of succession planning, identification of individual training/development needs, and the continued development of papers and the information tabled at the Board.

Board Member Appraisals

7. All members of the Board will shortly be invited to book their annual appraisal with the Chair. Due to take place early in the New Year, members will have the option of meeting the Chair on campus or via Teams.

Corporate Parenting Training

8. Who Cares? Scotland will be delivering online corporate parenting training for Board members on Tuesday 17 January from 16:00 – 18:00. An invite will be sent out shortly.

Trade Union Nominees to College Boards

9. After unexpected delays, the Scottish Government has now published its [consultation](#) on the addition of trade union nominees to college boards. The consultation process closes at the end of January and, after amendments to the legislation, the changes will come into effect in August 2023. The College Secretary, liaising with the Chair, Board and Principal, will prepare and submit a response.

Convener of the Finance and Physical Resources Committee

10. The Finance and Physical Resources Committee confirmed R. Quinn as Convener at its December meeting. R. Quinn had been serving as Interim Convener of the Committee since K. Kelly stood down from the Board in June 2022.