

Board of Management Learning & Teaching Committee

Date of Meeting	Tuesday 22 November 2022
Paper No.	LTC2-B
Agenda Item	4.2
Subject of Paper	Representation Update
FOISA Status	Disclosable
Primary Contact	Megan McClellan
Date of production	14 November 2022
Action	For Discussion

1. Recommendations

To discuss the Block One updates provided by the Students' Association (SA) surrounding the SA representation systems.

2. Purpose

The purpose of this paper is to provide an overview of progress across the Students' Association's Representation systems. The overview includes information on the Student Parliament and Class Representation systems.

3. Context

3.1 Student Parliament

Each year the Students' Association reviews the Executive Officer roles to identify areas that are most relevant to current student issues. This year, Student Parliament is made up:

- **Eight Faculty Reps (x2 per Faculty)**
- **Two Liberation Officers (White Ribbon Officer and LGBT+ Charter Officer)**
- **Volunteer Officer**
- **Events Officer**
- **Student Health Officer**
- **Student Voice Officer**
- **Four Presidential Team Members**

The Student Parliament, including Faculty Reps, work alongside Class Reps to create a dynamic and diverse representation system which aims to influence change and improve the overall student experience.

3.2 Faculty Reps

Each year the Students' Association aim to elect eight Faculty Reps across the four Faculties at the College, who sit on Student Parliament and attend Faculty Board Meetings across the year.

The Faculty Reps are responsible for gathering information from students and Class Reps in their faculty and participating in Faculty Board discussions throughout their term to improve the Student Experience.

In Block Two, the Students' Association will begin Faculty Rep drop-in sessions, which will allow students to speak with their Faculty Reps directly.

3.3 Class Reps

The Class Representative system is the largest representation network at the College, with all classes encouraged to elect two Class Reps. The Class Reps are invited to monthly meetings to discuss the experience of their classes as well as invited to engage with the Students' Association regarding any student experience related topics throughout the year.

Based on the implementation of a 'Close the Loop' section of the Class Rep Meetings last year, the last meeting of every Block has a section that discusses where the Class

Rep feedback has gone (i.e., committees and boards) as well as the results and progress of their feedback.

This year, the Students' Association has also begun to theme monthly meetings based on the Student Learning Experience to better improve the overall student experience.

4. Key Insights

4.1 Student Parliament

As of Block One, all but three positions of Student Parliament have been filled, with the Student Parliament looking to co-opt the remaining members (White Ribbon, Student Voice, Faculty Rep for Creative Industries at their first Formal Meeting in December.

4.2 Faculty Reps

As of Block One, there are seven out of eight Faculty Reps elected due to the eighth leaving their course.

Faculty Reps have received their induction and have been provided a list of potential dates for Faculty Boards.

All Faculty Reps, alongside the other members of Student Parliament, have been sent a Training Needs Analysis form and are offered tailored mentoring throughout their term in Student Parliament.

4.3 Class Representation

4.3.1 Elected Class Reps

Our overall target for classes with elected Class Reps is 90%, based on previously elected figures:

Creative Industries	86%
Education and Humanities	88%
Hospitality and Leisure	90%
Nautical and STEM	76%
Overall	86%

4.3.2. Class Rep Training

Our overall target for classes with trained Class Reps is 30%, based on sector averages:

Creative Industries	36%
Education and Humanities	36%
Hospitality and Leisure	33%
Nautical and STEM	26%
Overall	34%

4.3.3 Class Rep Meetings

As of Block One, the Students' Association have undertaken two rounds of Class Rep Meetings, with over 150 reps attending across the 10 sessions. The format of Class Rep Meetings has been adapted following the success of last year's 'Closing the Loop' sessions.

Monthly Themes for Class Rep Meetings

October	Induction Processes
November	Canvas and CityLife
December	Block One Update (Closing the Loop) and My Student Experience Survey Results
January	Student Mental Health Agreement
February	Guidance
March	Careers Guidance and Work Experience & Block Two Update
April	TBC
May	TBC