

Board of Management

Learning and Teaching Committee

The 1st meeting (Session 2021-22) of the Learning and Teaching Committee will be held at 1600 hours on Tuesday 7 September 2021 via MS Teams.

Agenda v2

	Paper	Lead
1. Apologies for Absence		
2. Declaration of Interests		
3. For Approval		
3.1 Minutes of Previous Meeting held on 11 May 2021	LTC1-A	Convener
3.2 Committee Annual Report 2020-21	LTC1-B	PC
3.3 Programme of Work 2021-22	LTC1-C	PC
3.4 Academic Guidance Policy	LTC1-D	GP
4. For Discussion and Decision		
4.1 Learning & Teaching Update 2021-22	LTC1-E	CC
4.2 Blended Learning: Lessons Learned and Future Directions	LTC1-F	GG
4.3 Digital Learning Transformations: Virtual Learning Environment	LTC1-G	JW
4.4 Students' Association Update	Verbal	BS
4.5 Faculty Presentation – Creative Industries	Presentation	EN
4.6 End of Year Performance – Interim Review (Deferred to 24 Nov LTC Mtg)	LTC1-H	
4.7 Strategic Risk Review	LTC1-I	PC
5. For Noting		
5.1 Academic Appeals	LTC1-J	JG
5.2 Academic Board – 11 June 2021 (Standing Item)	LTC1-K	PL
6. Any Other Notified Business		
7. Disclosability of Papers		
8. Date of Next Meeting Proposal – Wednesday 24 November 2021		

TERMS OF REFERENCE

1. To provide reports, advice and recommendations to the Board of Management on academic strategy, policies and procedures, on matters relating to the curriculum, quality and learning, teaching, and support for learning and graduate success.
2. To undertake high level reviews of:
 - key aspects of academic performance, including student retention, progression, attainment and achievement;
 - internal academic reporting mechanisms;
 - performance on admissions, access and inclusion, induction and support;
 - arrangements for articulation and partnership
3. To reflect on trends in education, and encourage and monitor innovation and curriculum development to ensure that the College is successfully serving the needs of its internal and external stakeholders, and is preparing effectively to meet future needs.
4. To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.
5. To monitor
 - matters concerning student discipline.
 - conduct of the academic appeals process.
 - the volume and themes of student complaints and their handling and outcomes