

Board of Management

Learning and Teaching Committee

The 4th meeting (Session 2020-21) of the Learning and Teaching Committee will be held at 1600 hours on Tuesday 11 May 2021 via MS Teams.

Agenda v2

	Paper	Lead
1. Apologies for Absence		
2. Declaration of Interests		
3. For Approval		
3.1 Minutes of Previous Meeting held on 9 February 2021	LTC4-A	Convener
3.2 Committee Terms of Reference Review	LTC4-B	PC
4. For Discussion and Decision		
4.1 Student Update	Verbal	NG/BS
4.2 Academic Planning and Arrangements 21/22	LTC4-C	CC
4.3 Virtual Learning Environment Project	LTC4-D	J Wilson
4.4 Faculty Review Outcomes 2019/20	LTC4-E	J Gray
4.5 Faculties Update – Hospitality and Leisure	Presentation	S Wilson
4.6 Strategic Risk Review	LTC4-F	PC
5. For Noting		
5.1 Learning and Teaching : Covid Response	LTC4-G	CC
5.2 Student Academic Experience Strategy	LTC4-H	CC
5.3 Developing Scotland's Young Workforce <i>(Standing Item)</i>	LTC4-I	GP
5.4 Academic Board (25 02 21) <i>(Standing Item)</i>	LTC4-J	PL
6. Any Other Notified Business		
7. Disclosability of Papers		
8. Date of Next Meeting – Tuesday 7 September 2021		

TERMS OF REFERENCE

1. To provide reports, advice and recommendations to the Board of Management on academic policies and procedures, on matters relating to the curriculum, quality and learning, teaching and support, and on the role and composition of the Academic Board.
2. To undertake high level review of:
 - key aspects of academic performance, including student retention, progression, attainment and achievement;
 - performance on admissions, access and inclusion;
 - arrangements for articulation and partnership
 - approaches to learning and teaching, including the use of IT resources
 - the volume and themes of student complaints, and their handling and outcomes.
3. To reflect on trends in education and encourage innovation and curriculum development to ensure that the College is successfully serving the needs of its internal and external stakeholders and is preparing effectively to meet future needs.
- 4.. To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.
5. To review student induction and support mechanisms.
6. To consider matters concerning student discipline.
7. To monitor the conduct of the academic appeals process.