

Board of Management Remuneration Committee

Date of Meeting	Wednesday 21 September 2020
Paper No.	RC1-C
Agenda Item	3.3
Subject of Paper	Committee Programme of Work 2020-21
FOISA Status	Disclosable
Primary Contact	Paul Clark, College Secretary
Date of production	September 2020
Action	Approve

1. Recommendations

The Committee is asked to review and approve the schedule of work for 2020-21.

Appendices:

Remuneration Committee Programme of Work

BOARD OF MANAGEMENT – REMUNERATION COMMITTEE

CONVENER: Lesley Woolfries

VICE CONVENER:

MEMBERS: Alisdair Barron, Jim Gallacher, Karen Kelly,
George Galloway, Graham Mitchell

TERMS OF REFERENCE

Note

In these terms of reference the words “senior staff” include the Principal, Depute Principal, Vice Principals and all staff at Executive Director or Director level or equivalent.

1. To review at least annually the performance, remuneration, and terms and conditions of the Principal and, in turn, other senior staff, adopting a process consistent with the Code of Good Governance for Scotland’s Colleges.
2. To consider proposed staff severance arrangements for senior staff, and to make recommendations as appropriate to the Board of Management.
3. To determine the appropriate guidance for Board member expenses.
4. To demonstrate efficient and effective use of public funds in the committee’s decisions, so that they reflect the performance of the organisation and the requirement for its ongoing financial sustainability.

PROGRAMME OF WORK

Task	Presented for Consideration	Task Completed	Commentary
STANDING ITEMS			
Committee Self-Evaluation (once per year)			
SCHEDULED ITEMS			
21 September 2020			
None scheduled			
18 January 2021			
None scheduled			
26 April 2021			
None scheduled			