CITY OF GLASGOW COLLEGE

Board of Management

Learning and Teaching Committee

The 3rd meeting (Session 2019-20) of the Learning and Teaching Committee will be held at 1530 hours on Tuesday 28 April 2020 via MS Teams.

Agenda v2

		Paper	Lead
1.	Apologies for Absence		Convener
2.	Declaration of Interests		Convener
3.	**For Approval**		
3.1	Minutes of Previous Meeting held on 4 February 2020	LTC3-A	Convener
4.	**For Discussion and Decision**		
4.1	Learning and Teaching Response to Covid-19	LTC3-B	CC
4.2	Assessment Issues	Verbal	CC/JMcC
4.3	CitySA's Response to Covid-19 (Communications)	LTC3-D	DD/CCross
4.4	Student Experience Strategy Refresh	LTC3-E	CC/GP
4.5	Strategic Risk Review	LTC3-F	PC
4.6	Education Scotland, College Progress Report	LTC3-G	CC
5.	**For Noting**		
5.1	Academic Board	LTC3-H	PL
6.	Any Other Notified Business		
7.	Disclosability of Papers		
8.	Date of Next Meeting – Tuesday 8 September 2020		

TERMS OF REFERENCE

1.   To provide reports, advice and recommendations to the Board of Management on academic policies and procedures, on matters relating to the curriculum, quality and learning, teaching and support, and on the role and composition of the Academic Board.

2.   To undertake high level review of:

   - key aspects of academic performance, including student retention, progression, attainment and achievement;
   - performance on admissions, access and inclusion;
   - arrangements for articulation and partnership;
   - approaches to learning and teaching, including the use of IT resources ;
   - the volume and themes of student complaints, and their handling and outcomes.

3.   To reflect on trends in education and encourage innovation and curriculum development to ensure that the College is successfully serving the needs of its internal and external stakeholders and is preparing effectively to meet future needs.

4..   To maintain an overview of academic quality assurance and improvement standards and outcomes by reviewing reports from the Academic Board and other relevant sources, both internal and external, including feedback and evaluation from student and stakeholder surveys.

5.   To review student induction and support mechanisms.

6.   To consider matters concerning student discipline.

7.   To monitor the conduct of the academic appeals process.